



**John Burroughs High School
Schoolwide Action Plans
Final**

John Burroughs High School's Schoolwide Action Plan is the result of the self-study process conducted by faculty, administration, staff, parents, and students. The development of the plan began with stakeholders examining the data found in the School/Community Profile. Working in both focus groups and home groups, stakeholders identified significant changes in the school since the last self-study, and areas of strength and areas of weakness/concern in the school's instructional program. From this work, three critical academic needs were determined. Attention was then focused on the school's previous action plans as well as the five recommended areas for follow up suggested by the last visiting team. Considering the input given in their focus groups, the Leadership Team discussed and developed a list of eight suggested action plans. Working again in focus groups, stakeholders discussed the eight suggested action plans and provided feedback. The list was then refined and presented to stakeholders for approval. The process was long and involved but necessary to achieve ownership of the action plans by all stakeholders involved in the process. The end result is a Schoolwide Action Plan that allows for continued growth and improvement of the school's instructional program by addressing issues that affect all students.

Implementing the Schoolwide Action Plan will be the responsibility of all stakeholders at John Burroughs High School. Several groups will monitor the implementation including but not limited to the Leadership Team, Department Chairpersons, and the School Site Council. To insure progress is made, implementation of all phases of the action plan will be monitored on an annual basis beginning Fall 2008. Implementation of certain aspects of the action plan has already begun as a result of discussions that occurred during the self-study process. Although challenging, the self-study process has fostered a positive atmosphere on campus that promotes growth through the exploration of new ideas. Stakeholders understand the benefits of these new goals, and are motivated and committed to their accomplishment.

Goal 1 – Investigate, develop, and implement an alternative schedule that provides the necessary time for collaboration, professional development, and intervention programs.

Rationale: Realizing the importance of collaboration, and the time limitations of the current school schedule, the John Burroughs High School community desires to investigate, develop, and implement an alternative schedule that provides the time necessary for collaboration, professional development, and intervention programs.

ESLRs Addressed: Addresses ESLRs 1, 2 and 4.

| Tasks | Person(s) Responsible | Means to Assess Improvement | Timeline | Method(s) to Report Progress | Resources |
|--|--|---|--------------------------|---|--|
| 1. Investigate successful alternative schedules used by other schools and school districts with similar instructional needs as John Burroughs High School's. | Alternative Schedule Investigation Team comprised of administrators, faculty, parents, and students. | Monthly reports by the Alternative Schedule Investigation Team to the administration, faculty, parents, students, and various councils and committees, e.g., SSC, PTA, ELAC | The 2007-08 school year. | Monthly reports by the Alternative Schedule Investigation Team to the administration, faculty, parents, students, and various councils and committees, e.g., SSC, PTA, ELAC | General Funds Categorical Funds Superintendent's Collaborative LACOE |
| 2. Research instructional strategies that support a rigorous, standards-based curriculum | Alternative Schedule Investigation Team comprised of administrators, faculty. | Monthly reports by the Alternative Schedule Investigation Team to the administration, faculty, parents, students, and various councils and committees, e.g., SSC, PTA, ELAC | The 2007-08 school year. | Monthly reports by the Alternative Schedule Investigation Team to the administration, faculty, parents, students, and various councils and committees, e.g., SSC, | School visits Research LACOE |

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| | | | | PTA, ELAC | |
| <p>3. Develop alternative schedule options and a comprehensive intervention program and present them to faculty, parents, students, and School Site Council.</p> <p>With input from all stakeholders, decide upon an alternative schedule option.</p> <p>Gain approval of alternative schedule by all stakeholders.</p> | Alternative Schedule Development Team comprised of administrators, faculty, parents, and students. | Monthly reports by the Alternative Schedule Development Team to the administration, faculty, parents, students, and various councils and committees, e.g., SSC, PTA, ELAC | Fall semester of the 2008-09 school year. | Monthly reports by the Alternative Schedule Development Team to the administration, faculty, parents, students, and various councils and committees, e.g., SSC, PTA, ELAC | <p>General Funds</p> <p>Categorical Funds</p> <p>Superintendent's Collaborative LACOE</p> <p>SB 1802</p> |
| 4. Gain approval of alternative schedule by the District and School Board. | All stakeholders | School Board Meeting Agenda | Fall Semester of the 2009-10 school year. | School Board Meeting | None Required |
| 5. Provide professional development for teachers in effective use of block scheduling. | Alternative Schedule Investigation Team comprised of administrators, faculty. | Monthly reports by the Alternative Schedule Investigation Team to the administration, faculty, parents, students, and various councils and committees, e.g., SSC, PTA, ELAC | The 2009-10 school year. | Monthly reports by the Alternative Schedule Investigation Team to the administration, faculty, parents, students, and various councils and | <p>LACOE</p> <p>BUSD</p> |

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| | BUSD | | | committees, e.g., SSC, PTA, ELAC Teacher input | |
| 6. Implement alternative schedule. | All stakeholders | <p>Student performance on CST, and CAHSEE.</p> <p>Decrease in number of students with failing grades.</p> <p>Increase in number of professional development opportunities for teachers.</p> <p>Increase in number of teachers collaborating and developing curriculum.</p> <p>Improved communication and collaboration.</p> | Fall semester of the 2010-11 school year. | <p>Testing results</p> <p>Grade Frequency Reports</p> <p>Attendance at professional development opportunities</p> <p>Development of curriculum</p> | <p>Test results</p> <p>Grade Frequency Reports</p> |

Goal 2 - Develop a schoolwide academic program that integrates the various subject areas of the curriculum, addresses the needs of all students and promotes consistent academic rigor.

Rationale: Realizing the demographic changes in the student population and the changing demands of the modern work force, the John Burroughs High School community desires to develop a standards based academic program that better meets the needs of all students. By addressing the school’s need to develop curriculum containing common, interim assessments, benchmarks, pacing calendars, and projects, this goal will improve collaboration and communication among faculty members and provide the necessary resources for teachers and students to be successful.

ESLRs Addressed: Addresses ESLRs 1, 2, 3, and 4.

| Tasks | Person(s) Responsible | Means to Assess Improvement | Timeline | Method(s) to Report Progress | Resources |
|---|---|---|--|-------------------------------------|--|
| 1. Provide regularly scheduled time during the workday for teachers to collaborate. | Administration Faculty Counselors | UC/CSU approved courses Internships Apprenticeships Independent Living Master Schedule A-G Course Completion Graduation Rate Grade Frequency | Beginning Fall of 2008 and increasing once an alternative schedule is approved by the District and School Board. | Monthly meeting agendas | Late Start Fridays Preschool Workdays SB1802 |

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| | | Reports | | | |
| 2. Provide regularly scheduled time during the workday for teachers to analyze data. | Administration Faculty Counselors | UC/CSU approved courses Internships Apprenticeships Independent Living Master Schedule A-G Course Completion Graduation Rate Grade Frequency Reports | Beginning Fall of 2008 and increasing once an alternative schedule is approved by the District and School Board. | Leadership Meetings Department Chairpersons Meeting Department Meetings SSC ELAC | Late Start Fridays Preschool Workdays SB 1802 |
| 3. Develop a schoolwide academic program that integrates the ESLRs, various subject areas, and contains common, interim assessments, benchmarks, pacing calendars, and projects to improve student learning. | Administration Faculty Counselors | The end products of collaboration: common, interim assessments, benchmarks, pacing calendars, and projects. | Beginning Fall of 2008 and increasing once an alternative schedule is approved by the District and School Board. | Department Chairpersons Meetings Department Meetings BTSA Support Provider Meetings New Teacher | Late Start Fridays Preschool Workdays SB1802 |

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| | | | | Meetings ELD/SDAIE Meetings | |
| 4. Provide teachers with professional development opportunities in order to remain current in their instructional practices to improve student learning. | Administration Faculty Counselors | Reports to SSC Improved CST and CAHSEE scores. Decrease in the number of D's and F's on student report cards. | Beginning Fall of 2008. | Department Meetings SSC Meetings | Late Start Fridays Preschool Workdays General Funds SB 1802 |

Goal 3 – Provide on-going professional development for faculty and staff.

Rationale: Understanding the importance of remaining current in one’s instructional practices, the John Burroughs High School community desires to establish an on-going professional development program for its faculty and staff through conferences, trainings, and workshops. Information learned from professional growth opportunities will be shared with other interested members of the faculty and staff in order to create and support an instructional program based on current educational research.

ESLRs Addressed: Addresses ESLRs 1, 2, 3, and 4.

| Tasks | Person(s) Responsible | Means to Assess Improvement | Timeline | Method(s) to Report Progress | Resources |
|---|--|---|-------------------------|--|--|
| 1. Utilize collaboration time to develop an on going, professional development program for faculty and staff. | Administration Faculty Counselors Department Chairpersons ELD Coordinator BUSD Special Education Department | Improved CST, CAHSEE, and CELDT scores. Decrease in the number of D’s and F’s on student report cards. | Beginning Fall of 2008. | Monthly reports to the administration, faculty, parents, and various councils and committees, e.g., SSC, PTA, ELAC Faculty Survey | Late Start Fridays Preschool Workdays Period by Period Inservice General Funds Categorical Funds |
| 2. Increase the number of faculty members attending professional development | Administration Faculty | Improved CST, CAHSEE, and CELDT scores. | Beginning Fall of 2008. | Monthly reports to the administration, faculty, parents, and various | Late Start Fridays |

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| <p>opportunities, e.g., conferences, workshops, trainings, peer observations and coaching.</p> | <p>Counselors Staff</p> | <p>Decrease in the number of D's and F's on student report cards.</p> | | <p>councils and committees, e.g., SSC, PTA, ELAC Faculty Survey</p> | <p>Preschool Workdays General Funds Categorical Funds SB 1802</p> |
| <p>3. Provide collaboration time for teachers and counselors to share information gained from attending professional development opportunities with other interested members of the faculty and staff.</p> | <p>Administration Faculty Counselors Staff SSC</p> | <p>Improved CST, CAHSEE, and CELDT scores. Decrease in the number of D's and F's on student report cards.</p> | <p>Beginning Fall of 2008 and increasing once an alternative schedule is approved by the District and School Board.</p> | <p>Share information gained from attending professional development opportunities at School Site Council, department, faculty, and new teacher meetings. Faculty Survey</p> | <p>Late Start Fridays Preschool Workdays General Funds Categorical Funds SB 1802</p> |

Goal 4 – Increase the number of graduates completing the necessary requirements for post-secondary pursuits.

Rationale: The John Burroughs High School community has expressed a desire to increase the number of students that complete the necessary requirements for post-secondary pursuits by increasing the rigor of the school’s curriculum and expanding the course offerings in core academic areas and electives.

ESLRs Addressed: Addresses ESLRs 1, 2, 3, and 4.

| Tasks | Person(s) Responsible | Means to Assess Improvement | Timeline | Method(s) to Report Progress | Resources |
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| 1. Phase in more rigorous curriculum for all students over a four-year period beginning with the class of 2012. | Administration Faculty Counselors Department Chairpersons ROP Coordinator BUSD Instructional Services Department | Master Schedule Grade Frequency Reports Graduation Rate A-G Course Completion Enrollment | Beginning Fall of 2008 and continuing annually. | Each semester report to department chairpersons, SSC, PTA, and ELAC progress regarding the master schedule. Leadership Meetings Department Meetings Guidance Staff Meetings | Late Start Fridays Preschool Workdays General Funds Categorical Funds SB 1802 |
| 2. Maintain and expand course offerings in | Administration | Master Schedule | Beginning Fall of 2008 and | Each semester report to department chairpersons, SSC, | Late Start Fridays |

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| <p>vocational technology and the arts.</p> | <p>Faculty Counselors Department Chairpersons ROP Coordinator BUSD Instructional Services Department</p> | <p>Internships Apprenticeships ROP Course Offerings</p> | <p>continuing annually.</p> | <p>PTA, and ELAC progress regarding the master schedule and ROP course offerings.</p> | <p>Preschool Workdays General Funds Categorical Funds SB 1802</p> |
| <p>3. Continue and expand participation in work experience and community-based instruction programs.</p> | <p>Administration Faculty Counselors Department Chairpersons College and Career Center ROP Coordinator</p> | <p>UC/CSU approved courses Internships Apprenticeships Independent Living</p> | <p>Beginning Fall of 2008 and continuing annually.</p> | <p>End of the semester reports regarding the number of students involved in internships and apprenticeships, and enrolled in community college distributed to department chairpersons, SSC, PTA, and ELAC.</p> | <p>Late Start Fridays Preschool Workdays General Funds Categorical Funds SB 1802</p> |
| <p>4. Annually increase the number of students completing the UC/CSU</p> | <p>Administration Faculty</p> | <p>Master Schedule PSAT/SAT</p> | <p>Beginning with the class of 2009 and</p> | <p>End of the semester reports regarding the number of students completing UC/CSU A-G</p> | <p>General Funds</p> |

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| <p>A-G requirements by 5% of the current level.</p> | <p>Counselors Department Chairpersons Parents Students</p> | <p>Graduation Rate Transcripts</p> | <p>continuing annually.</p> | <p>requirements distributed to department chairpersons, SSC, PTA, and ELAC.</p> | <p>Categorical Funds SB 1802</p> |
| <p>5. Improve communication of graduation requirements, PSAT/SAT, and A-G course requirements.</p> | <p>Administration Faculty Counselors Department Chairpersons Parents Students</p> | <p>Master Schedule Enrollment Grades</p> | <p>Beginning with the class of 2008 and continuing annually.</p> | <p>Leadership Meetings Department Chairpersons Meetings Faculty Meetings Department Meetings SSC, PTA, ELAC Meetings School Board Meetings</p> | <p>General Funds Categorical Funds SB 1802 Site Technology Funds School Website Summer Mailer</p> |